



## PROTOCOL ON THE FILMING, RECORDING AND BROADCASTING OF MEETINGS

The public may record, film, and broadcast publicly accessible meetings of Threlkeld Parish Council and its committees, and may use digital and social media recording tools (for example: Twitter, blogging); but the following conditions apply.

- The activity must not disrupt the meeting.
- The rights (for instance, under the Data Protection Act 1998) of those being filmed, recorded or broadcast must be respected.
- Any claims or other liabilities arising from the filming, recording, or broadcasting lies with those carrying it out – not with the Council.
- Any editing must not lead to possible misinterpretation of the proceedings, or infringe the core values of the Council (such as editing in such a way that may ridicule, or show lack of respect to those being filmed or recorded).
- The Parish Council may photograph, film, record, or broadcast meetings, and may use or dispose of material following its own procedures.
- These guidelines apply to everyone, whether or not they have not read them.
- No-one may film or record meetings or parts of meetings from which the press and public are excluded.
- The Chair can stop the meeting and take appropriate action if these guidelines are not followed.

**Approved: June 2016**

**Review: June 2017**